

**Gatlinburg Convention Center**  
P.O. Box 5~ Gatlinburg, TN 37738  
Fax (865) 430-4391~Telephone (865) 436-2392  
**ELECTRICAL SERVICE ORDER**  
*Effective June 25, 2009*

Full Name of Event \_\_\_\_\_ Event Dates \_\_\_\_\_

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_

**BASIC SERVICE: (FLAT RATE PER EVENT)**

**PAYMENT MUST BE RECEIVED BY THE GATLINBURG CONVENTION CENTER A MINIMUM OF 14 DAYS BEFORE SCHEDULED EXHIBITOR MOVE-IN TO RECEIVE ADVANCED RATE. ALL ORDERS RECEIVED LATE WILL BE CHARGED AT THE FLOOR RATE. THE GATLINBURG CONVENTION CENTER RESERVES THE RIGHT TO CHARGE FLOOR RATE IF THE FORM IS RECEIVED AFTER THE DEADLINE.**

**NO EXCEPTIONS, PLEASE!**

Quantity	Description	Advance Rate	Floor Rate	Total
_____	0 – 2000 watts (20 amps)	\$80.00	\$100.00	_____
_____	Each Additional 1000 watts (10 amps)	\$45.00	\$45.00	_____
_____	208V / 1 phase each (30 amps)	\$150.00	\$175.00	_____
_____	208V / 3 phase each (40 amps)	\$175.00	\$220.00	_____
_____	Labor for plug change (No Tax)	\$35.00	\$35.00	_____

To determine the service for:

Spotlights – calculate total wattage for all bulbs/spotlights. Equipment/Machinery – calculate the volts x the amps = total wattage

**BULK ELECTRICITY (PER EVENT DAY):**

Quantity	Description	Rate	Total
_____	200 Amps (5 Wire, 3 Phase, Cam-Locks)	\$200.00	_____
_____	400 Amps (5 Wire, 3 Phase, Cam-Locks)	\$400.00	_____

**CREDIT CARD CUSTOMERS ONLY:**

Account Type (please circle)     Visa     MasterCard     American Express

Card Holder Name (please print) \_\_\_\_\_

Card Holder's Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_ Telephone # \_\_\_\_\_

Account Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

I authorize the Gatlinburg Convention Center to charge the above TOTAL amount to my account as indicated.

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

For confirmation that form was received, please print email address: \_\_\_\_\_

**IMPORTANT INFORMATION**

**ALL ORDERS MUST BE RECEIVED BY MAIL OR FAX; NO PHONE ORDERS ACCEPTED!**

Make Remittance Payable to: **Gatlinburg Convention Center**  
**P.O. Box 5**  
**Gatlinburg, TN 37738**

ALL ORDERS ARE SUBJECT TO AVAILABILITY  
*Rates Approved By City Commission March 21, 2006*